

Bulkington Parish Council Expense Claim Form

Folio Number

Claimant:

Tekla Hicks

Claim Date:

31.05.2025

Item	Total	VAT	Net	Miles at rate per mile	Travel	Stationery	Printing	Postage	Allowance	Other 2	Date	Description of expense (Receipts to be attached in all cases)
	££.pp	££.pp	££.pp	£0.45	££.pp	££.pp	££.pp	££.pp	££.pp	££.pp		
1	630	000	630	14	8550	Enter NET excluding VAT values below						
2	2400	000	2400						2400		31.05.2025	WFH allowance £6p/w x 4
3	1000	000	1000			500	500				31.05.2025	Stationery & Postage
14	3250	000	3250							3250	31.05.2025	APCM Expenses
15	8499	000	8499							8499	01.06.2025	Microsoft renewal
Total Claimed	<u>15779</u>	<u>000</u>	<u>15779</u>		<u>8550</u>	<u>500</u>	<u>500</u>	<u>000</u>	<u>2400</u>	<u>11749</u>		
					Net	Net	Net	Net	Net	Net		

Checked by

Name:

Date